

## Dubai Lynx – Duplicate Certificates Order Form

### Page 1

Please ensure you read the explanations below. They will help you to correctly complete the order form and help us turn your order around as quickly as possible.

<b>Set Size</b>	–	The number of certificates you need (sets of 3, 6 or 9 <b>ONLY</b> )
<b>Number of sets</b>	–	The number of sets you require (for example, 1 x set of 6)
<b>Certificate Details</b>	–	The details of the entry to which the order relates
<b>Title</b>	–	The original entry title as supplied by the entrant company
<b>Entrant Company</b>	–	The organisation that entered the work and paid the entry fee
<b>Year of Award</b>	–	The year in which the entry was shortlisted
<b>Category</b>	–	The category into which the entry was submitted
<b>Delivery Address</b>	–	Contact details for delivery destination

Copy Page 2 if you wish to order certificates for different entries.

#### EXPLANATION OF PAGE 3

<b>Item</b>	–	Each item of your order and the relevant cost
<b>Quantity</b>	–	The quantity of each item in your order ( <b>include delivery</b> )
<b>Subtotal</b>	–	The subtotal cost depending on the quantity of each item
<b>Postage / Courier</b>	–	The fee for shipping (note the certificate limit per fee)
<b>Total Cost</b>	–	The total cost of your order
<b>Payment Method</b>	–	Your payment options – bank transfer, credit card or cheque
<b>Bank Transfer</b>	–	Details for bank transfer ( <b>you must fax official confirmation</b> )
<b>Credit Card</b>	–	A space for you to fill in if you wish to pay by credit card
<b>Cheque</b>	–	Details for payment by cheque

**(cheques must be in \$USD or AED U.A.E Dirhams)**

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Order delivery is approximately 1 month from the date we receive your order.

Once you have completed page 2 and 3, send them to Steve Lane at:

**Dubai Lynx Awards, Office 204, Building 4, Dubai Media City, PO Box 502100, Dubai, UAE**

**Tel: +971 (0) 4 375 5649 Fax: +971 (0) 4 426 4743 Email: [steve.lane@dubailynx.com](mailto:steve.lane@dubailynx.com)**



